

The John P. McGovern, M.D. Center for Health, Humanities, and the Human Spirit

Faculty Meeting

February 17, 2010; 8:30 – 9:30 a.m.

JJL 410

Meeting Minutes

Attendees:

Eugene Boisaubin, MD, Nathan Carlin PhD, Alejandro Chaoul PhD, Sam Karff DHL, Thomas R. Cole PhD, Rebecca Lunstroth JD, Jeffrey Spike PhD

Absent:

Cheryl Erwin JD PhD

The minutes of the December 2, 2009 Faculty Meeting were read and approved.

Dr. Cole distributed the McGovern Center Master Calendars for February and March.

Brief updates were given in the following areas:

Clinical Ethics Rounds: Dr. Spike reported the Clinical Ethics Rounds are going very well. The topics are varied with different speakers each week. Approximately 50-60 people have attended each round. The target audience is medical students, interns, residents, faculty, fellows, nurses, and others.

QEP: Dr. Carlin reported that the final version of the QEP proposal will be submitted to SACS next week. He said that the SACS site visit is scheduled for April 6-8.

CWEP: Dr. Spike is working on the development of the four modules: Introduction to Ethics, Research Ethics, Clinical Ethics and Professionalism. Also, he is selecting the summer readings for the CWEP faculty

Ethics and Professionalism Course: Dr. Boisaubin and Rebecca Lunstroth said that this course is now the responsibility of the McGovern Center. They reported the course has not significantly changed from last year. Ms. Lunstroth said that some of the readings have been updated.

4th Year Medical Humanities Course: Dr. Cole commented that the course is going very well.

The remaining time of the meeting was devoted to a discussion of a name change for the McGovern Center. Dr. Cole asked for feedback from the faculty about the name change, and they agreed that the official name of the Center is unwieldy and a mouthful. Dave Thompson from Ttweak has commented that he has not heard the proper name of the Center said in its entirety by anyone. Some suggestions for a new name are: "The McGovern Center for Humanities and Healthcare", "The McGovern Center for Humanities", "The McGovern Center for Humanity at UTHSC", "McGovern Center for Ethical, Legal, and Social Issues in Healthcare" and "McGovern Center for Bioethics and Humanities in Healthcare." Dr. Boutwell indicated to Dr. Cole that the McGovern Foundation would not approve a name with the word "Legal" in it. The name change would have to be approved by the McGovern Foundation and UT Health Development Office.

Dr. Cole adjourned the meeting at 9:30am.

Minutes taken by Shirley Pavlu

The John P. McGovern, M.D. Center for Health, Humanities, and the Human Spirit
Faculty Meeting
March 3, 2010; 8:30 – 9:40 a.m.
JJL 410

Meeting Minutes

Attendees:

Eugene Boisaubin, MD, Nathan Carlin PhD, Alejandro Chaoul PhD, Thomas R. Cole PhD, Cheryl Erwin JD PhD, Sam Karff DHL, Rebecca Lunstroth JD, Jeffrey Spike PhD

The minutes of the February 17, 2010 Faculty Meeting were read and approved with the following comment: Dr. Carlin said that two additional Center name change proposals were discussed at the February 17 meeting. They are “McGovern Center for Humanities and Ethics” and “McGovern Center for Humanities and Bioethics.”

Dr. Cole distributed the McGovern Center March Master Calendar.

Brief updates were given in the following areas:

CWEP: Dr. Spike reported that the module on Research Ethics was finished in two sessions. He is now reviewing text for the summer reading seminar with the CWEP faculty. This group will meet weekly during the summer. They will work on devising a syllabus or curriculum for ethics education.

Ethics and Professionalism Course: Rebecca Lunstroth said the class is set to begin on March 15. Facilitator orientation is scheduled for March 11 at 7:00am in JJL 405. Facilitators will use a short matrix to present cases, which is modeled after the QEP matrix.

MHCP: Dr. Cole said the 4th year course has completed. Evaluations have yet to go out to the students. Dr. Chaoul said the hospice visit was very touching, and 4th year medical student, Isaac Chua, has done a rotation in hospice. Dr. Chaoul wants the students to know more about hospice and will investigate the best way to have more information available to them. He would like to see a Hospice 4th Year Elective created. Dr. Cole asked Dr. Boisaubin about running this by the Curriculum Committee. Dr. Erwin said that all 4th year students have turned in their papers. There was a discussion on how to process feedback on the papers. Dr. Erwin said that she will give the final grade to the papers after discussing it with the students’ mentor faculty member.

SVP: Rabbi Karff reported that Neurology residents’ are taking the training this month. Dr. Cole and Joan Karff are facilitating this group. Neurology residents are in their third and fourth year of residency. The Internal Medicine residents are in their first and second year. Dr. Cole said that this fact, along with their selected specialty, has created a difference in their outlooks toward balancing work and family. Rabbi Karff also reported that he visited Seven Acres Nursing Home. The nursing home is interested in doing a pilot program in SVP. Also, the United Way has expressed an interest in Sacred Vocation.

QEP: Dr. Carlin reported that the QEP proposal has been sent to SACS. The SACS site visit is scheduled for April 6-8. Emails addressing SACS and QEP will be sent out weekly from UT Health Leadership. Dr. Carlin said that we are in the marketing phase of QEP.

New Business: Dr. Spike suggested that discussion should begin on different options for the 4th year elective. The McGovern Center Faculty agreed that this issue will be taken up in another meeting. Dr. Boisaubin stated that the Curriculum Committee has taken on the issue of restricting lecture time in the first two years of medical school to 4 hours of lecture a day.

Upcoming Events: Students Presentation; 5th Year Anniversary Celebration; Karff Chair Award

Dr. Cole adjourned the meeting at 9:40am.

Minutes taken by Shirley Pavlu

The John P. McGovern, M.D. Center for Health, Humanities, and the Human Spirit
Faculty Meeting
March 31, 2010; 8:30 – 10:00 a.m.
JJL 410

Meeting Minutes

Attendees:

Nathan Carlin PhD, , Thomas R. Cole PhD, Cheryl Erwin JD PhD, Sam Karff DHL, Rebecca Lunstroth JD, Jeffrey Spike PhD

Absent:

Eugene Boisaubin, MD, Alejandro Chaoul PhD

The minutes of the March 3, 2010 Faculty Meeting were read and approved.

Brief updates were given in the following areas:

Budget Cuts: State institutions have been instructed by the Governor's Office to reduce their budgeted spending by 5% and to keep this level of spending through August 2011 which is the end of the current two year legislative session. Dr. Cole said that the Center has no major problems, but he wants faculty to focus on bringing in money for salary support such as through grant writing.

MHCP: Dr. Cole said that Eduardo Bruera, Chair of Palliative Care and Rehabilitation Medicine at MDA, will be the guest speaker at the Medical Humanities Certificate Program Banquet on May 25. Dr. Cole stated that the Center has the potential to become involved in postdoctoral programs, and he asked Dr. Erwin to investigate this.

SVP: Rabbi Karff reported that he is planning for the fall resident training. Dr. Cole said we need to think about how to do fundraising for SVP.

New Business: The McGovern Foundation and UT Health have approved the request to change the Center's name from The John P. McGovern, M.D. Center for Health, Humanities, and the Human Spirit to The John P. McGovern, M.D. Center for Humanities and Ethics. The dba name is McGovern Center for Humanities and Ethics. We will not change our stationery, business cards, etc. until everything is released with the name change of the Health Science Center to UT Health. The Center's brochures and booklets are near completion and will be ready to distribute soon.

Upcoming Events: (Refer to Master Calendar) 5th Year Anniversary Celebration; Karff Chair Award; Banquet

The remainder of the meeting was devoted to discuss of Dr. Carlin's paper "Professional Formation in Medical Education: Furthering the Conversation." In the coming months, Dr. Cole wants to have faculty discussions and critiquing on papers that the faculty is working on related to Center interests such as medical humanities, professional formation, MHCP, etc.

Dr. Cole adjourned the meeting at 10:00 am.

Minutes taken by Shirley Pavlu

The John P. McGovern, M.D. Center for Health, Humanities, and the Human Spirit
Faculty Meeting
April 21, 2010; 8:30 – 10:00 a.m.
JJL 410

Meeting Minutes

Attendees:

Eugene Boisaubin MD, Nathan Carlin PhD, Alejandro Chaoul PhD, Thomas R. Cole PhD, Cheryl Erwin JD PhD, Sam Karff DHL, Rebecca Lunstroth JD, Jeffrey Spike PhD

The minutes of the March 31, 2010 Faculty Meeting were read and approved.

Dr. Cole began the meeting by showing a copy of the Center's new logo to the faculty.

Brief updates were given in the following areas:

CWEP: Dr. Spike reported that the CWEP Faculty Summer Seminar will begin on May 6, and he will soon distribute the syllabus.

Ethics and Professionalism Course: Rebecca Lunstroth reported that the course went well. The faculty will be surveyed to get input on the course as a whole. Dr. Boisaubin acknowledged that the course was well received.

SVP: Rabbi Karff reported that Phase II training starts in May. A two-day retreat was held in the McGovern Center with UT and Baylor. There has been discussion about extending SVP to nursing homes. Rabbi Karff plans to meet with Bernard Rapoport in Waco to ask for funding for SVP.

QEP: Dr. Carlin is working on logistics of modules and building assessment tools.

Dr. Chaoul gave a brief update on his recent trip to Europe. He is working on a Templeton Proposal (MDA collaboration) to study smoking cessation in religious communities. Also, he has three articles to be published. He reported that the meditation class has been given writing assignments about their experience with meditation. He is also working on putting together another CAM course.

Freshman Skit: Dr. Cole suggested that the faculty do a skit at the Freshman Retreat in August.

Discussion of MHCP: The faculty discussed the 4th year elective, opt out. Some students have said that taking the course in Feb. or Nov. will not work with their schedule. It was suggested that an alternate assignment would be to require 5 papers for each of the 4 segments to make up for missing the class. Dr. Spike asked if the course can be 2 weeks or 2 weeks in the fall; 2 weeks in the spring. It was then discussed that the first year course will showcase the faculty since lunches are been discontinued. Fourth year students should be given the option about speaking at the MHCP banquet. Matriculation was discussed. Rebecca Lunstroth will draft some options regarding students who are interested in the program but do not want to make the commitment in the first 2 weeks of medical school.

Upcoming Events: (Refer to Master Calendar) May 19 – 5th Year Anniversary Celebration and Karff Chair award; May 25 – MHCP Banquet

Dr. Cole adjourned the meeting at 10:00 am.

Minutes taken by Shirley Pavlu

The John P. McGovern, M.D. Center for Health, Humanities, and the Human Spirit
Faculty Meeting
May 5, 2010; 8:30 – 10:00 a.m.
JJL 410

Meeting Minutes

Attendees:

Eugene Boisaubin MD, Bryant Boutwell, DPH, Alejandro Chaoul PhD, Thomas R. Cole PhD, Cheryl Erwin JD PhD, Sam Karff DHL, Jeffrey Spike PhD

Absent:

Nathan Carlin PhD, Rebecca Lunstroth JD

The minutes of the April 21, 2010 Faculty Meeting were read and approved.

Brief updates were given in the following areas:

CWEP/QEP: Dr. Spike said that the group may need to meet more often. The faculty is scheduled to meet on Thursdays at noon during the summer to discuss assigned readings. The syllabus for the summer readings was distributed. Twelve faculty (two from each school) are attending. Dr. Cole said a proposal will be submitted to Dr. Davies and Kevin Dillon for the development of electronic modules. The goal is to have every student take the 4 modules in the first year.

Ethics and Professionalism Course: The final test was administered during the same time as the McGovern Center Faculty Meeting.

SVP: Rebecca Lunstroth is the facilitator of Phase II training which began in May. Rabbi Karff's trip to Waco to visit the Rapoport Foundation was cancelled. The board said they could not commit to funding for SVP. Seven Acres has committed to two pilots in 2 units 1) Critical care and 2) Alzheimer's unit.

Seminar Discussion, May 19: Rabbi Karff will have one of his papers reviewed.

MHCP/4th Year Elective: Rebecca Lunstroth is researching the matriculation issue. Dr. Erwin reported 2 of the 3 students who had asked about opting out of the 4th year elective will be taking the class in February.

Meditation Group: Dr. Chaoul reported that a core group of 5 to 6 people meet regularly. He asked if we should nurture this small group or be concerned about how to get more people to attend. Dr. Cole said that we should keep advertising to students.

Upcoming Events: May 19 – 5th anniversary celebration and Karff chair award; May 25 – Certificate Program Banquet

Seminar Discussion: The remainder of the meeting was devoted to discussion of Dr. Cole's paper.

Dr. Cole adjourned the meeting at 10:00 am.

Minutes taken by Shirley Pavlu

The John P. McGovern, M.D. Center for Health, Humanities, and the Human Spirit
Faculty Meeting
May 19, 2010; 8:30 – 10:00 a.m.
JJL 410

Meeting Minutes

Attendees:

Eugene Boisaubin MD, Nate Carlin PhD, Thomas R. Cole PhD, Cheryl Erwin JD PhD, Sam Karff DHL, Rebecca Lunstroth JD MA, Jeffrey Spike PhD

Absent:

Alejandro Chaoul PhD, Bryant Boutwell DrPH

The minutes of the May 5, 2010 Faculty Meeting were read and approved.

Brief updates were given in the following areas:

CWEP: Dr. Spike reported that two meetings of the weekly CWEP faculty seminar have been held. The attendance, questions and discussion have been very good. Also, Dr. Spike reported on his activities with a first year medical course and his talk at SON on professionalism.

SVP: Phase II training is currently being conducted and going well. Rabbi Karff is looking for funding for a pilot program at Seven Acres. He and Dr. Cole met with Dr. Poldi Tschirch, Director for Nursing Program Development at the University of St. Thomas, to discuss a possible collaboration.

QEP: Dr. Carlin has been developing the learning objectives for the first module with Drs. Spike and Willcockson (SHIS). Also, Dr. Carlin has been gathering past assessment data.

Seminar Discussion, June 2: Dr. Erwin will have one of her papers reviewed.

MHCP: Rebecca Lunstroth distributed a report on matriculation into the MHCP. She thinks we are matriculating students too early in the program and has suggested alternatives in her report.

Upcoming Events: 1) May 25 – Certificate Program Banquet; 2) Library Public Series on Eugenics with Cardinal DiNardo, Rabbi Karff, Dr. Cole and Shelly Rubenfeld.

Seminar Discussion: The remainder of the meeting was devoted to discussion of Rabbi Karff's paper, "The Return of the Healer in a Biomedical Age."

Dr. Cole adjourned the meeting at 10:00 am.

Minutes taken by Shirley Pavlu

The John P. McGovern, M.D. Center for Humanities and Ethics
Faculty Meeting
June 2, 2010; 8:30 – 10:00 a.m.
JJL 410

Meeting Minutes

Attendees:

Eugene Boisaubin MD, Bryant Boutwell DrPH, Nate Carlin PhD, Alejandro Chaoul PhD, Thomas R. Cole PhD, Cheryl Erwin JD PhD, , Rebecca Lunstroth JD MA, Jeffrey Spike PhD

Absent:

Sam Karff DHL

The minutes of the May 19, 2010 Faculty Meeting were read and approved.

Brief updates were given in the following areas:

CWEP: Rebecca Lunstroth reported that the faculty seminars continue to go well. Dr. Spike is looking at dates to invite a speaker. He is aiming for September. He is thinking of areas where teamwork can be encouraged. Dr. Cole said that CWEP needs deliverables.

SVP: Rebecca Lunstroth said that Phase II training has completed.

QEP: Dr. Carlin reported that a contract with Archimage to design the online modules has been negotiated. Procurement said that we must go out for bids.

Seminar Discussions: There will be no seminar discussions for the summer.

MHCP: Dr. Erwin reported that we need to continue to think about how to matriculate students into the program. A subcommittee was formed to give recommendations on matriculation and requirements of the program. The committee members are Drs. Erwin, Boutwell, Boisaubin and Chaoul. A draft is to be submitted in four weeks and the final version finished by August 1.

Upcoming Events: Library Public Series on Eugenics with Cardinal DiNardo, Rabbi Karff, Dr. Cole and Shelly Rubenfeld.

Seminar Discussion: Discussion of Dr. Erwin's articles on genetic description in Huntington's Disease

Dr. Cole adjourned the meeting at 10:00 am.

Minutes taken by Shirley Pavlu

The John P. McGovern, M.D. Center for Humanities and Ethics
Faculty Meeting
September 14, 2010; 8:30 – 10:00 a.m.
JJL 410

Meeting Minutes

Attendees:

Eugene Boisaubin MD, Bryant Boutwell DrPH, Nate Carlin PhD, Alejandro Chaoul PhD, Thomas R. Cole PhD, Cheryl Erwin JD PhD, Sam Karff DHL, Rebecca Lunstroth JD MA, Jeffrey Spike PhD

Brief updates were given in the following areas:

- CWEP: Dr. Spike reported that two proposals have been received regarding the development of the four online modules. One of the proposals is the clear winner, but more negotiation on price and intellectual property rights must be worked out. Dr. Cole said that CWEP needs deliverables.
- SVP: Rabbi Karff reported that Phase I Residents' training will begin in October and is planned for October, November, January, February and May. Phase II training is planned for April with Rebecca Lunstroth facilitating. Rabbi Karff said that United Way has expressed interest in SVP training for their first responders on the telephone. He also reported that a proposal has been submitted to the Alexander Foundation to fund a pilot program at Seven Acres.
- QEP: Dr. Carlin reported that Procurement is reviewing the IT requirements for the modules.
- MHCEP: Dr. Erwin reported that most of the students approve of the program's name change to Medical Humanities and Ethics Certificate Program. She said she has received 17 applications from the 1st year class. Round 2 deadline for applications is December 31. Round 3 is February 1. There are 13 more openings to fill in the program. Dr. Cole asked that Angela Polczynski schedule McGovern Center faculty interviews with the 17 applicants.
- Meditation Group: Dr. Chaoul reported that the class is going well and mostly consists of staff and faculty. He also reported that the CAM Course started with 31 people attending (2 from UH.) Dr. Chaoul presented a Certificate Program Student's idea about volunteering to visit with patients at MD Anderson. It was suggested that this could be a Summer Research Project.
- Seminar Discussion: No seminar discussion was scheduled for the next faculty meeting.
- Travel Funds: Faculty will receive \$2500 in FY11 travel funds, with the exception of Drs. Chaoul and Erwin.
- Upcoming Events: Library Public Series on Eugenics with Cardinal DiNardo, Rabbi Karff, Dr. Cole and Shelly Rubinfeld, Sept. 29; Jim Giordano, MHCEP dinner and talk, Sept. 29; Randy Cohen, NYT columnist, Jan. 26-27.

Dr. Cole adjourned the meeting at 9:45 am.

Minutes taken by Shirley Pavlu

The John P. McGovern, M.D. Center for Humanities and Ethics
Faculty Meeting
October 6, 2010; 8:30 – 10:00 a.m.
JJL 410

Meeting Minutes

Attendees:

Eugene Boisaubin MD, Bryant Boutwell DrPH, Nate Carlin PhD, Alejandro Chaoul PhD, Thomas R. Cole PhD, Cheryl Erwin JD PhD, Patrick M. Jones MD, Rebecca Lunstroth JD MA, Jeffrey Spike PhD

Absent:

Sam Karff DHL

The minutes to the September 14, 2010 faculty meeting were read and approved.

Brief updates were given in the following areas:

- Dr. Patrick Jones: Dr. Cole introduced Dr. Patrick Jones, assistant professor from Pediatrics-Neonatology. Dr. Jones has training in medical ethics and will be involved with the Center, such as in a teaching collaboration.
- CWEP: Dr. Spike gave a brief background on CWEP for Dr. Jones.
- SVP: Rebecca Lunstroth reported that Phase I Residents' training began on October 5. She said they were investigating to see if Pediatrics and Family Medicine would be interested in the training. Dr. Cole thought it might be a good idea if Dr. Jones learned more about SVP for Pediatrics.
- QEP: Dr. Carlin reported and passed out an update on QEP (attached.)
- MHCEP: Dr. Erwin reported 7 students are attending the 4th year elective "Humanistic Elements of Medicine."
- Meditation Group: Dr. Chaoul reported that the class is going well and mostly consists of staff and faculty.
- Community Service Learning: Rebecca Lunstroth reported that applications are coming in and she will send to faculty for review and input.
- Seminar Discussion: No seminar discussion was scheduled for the next faculty meeting.
- Office Hours: Dr. Cole reported that McGovern Center Staff have been instructed to remain in their offices until 5:00pm. He encouraged faculty to be around as much as possible, but said that faculty have special privileges because of their status. He asked that they leave their office doors open unless they need privacy or are having a meeting.
- Master's Degree in Humanities and Bioethics: Dr. Cole asked faculty to think about the Center offering a Master's Degree. He said this discussion will continue. Drs. Cole and Boutwell plan to meet with Dr. Cynthia Chappel in SPH to obtain her input.
- Upcoming Events: Randy Cohen, NYT columnist, Jan. 26-27.

Dr. Cole adjourned the meeting at 9:50 am.

Minutes taken by Shirley Pavlu

The John P. McGovern, M.D. Center for Humanities and Ethics
Faculty Meeting
November 10, 2010; 8:30 – 10:00 a.m.
JJL 410

Meeting Minutes

Attendees:

Eugene Boisaubin MD, Bryant Boutwell DrPH, Nate Carlin PhD, Alejandro Chaoul PhD, Thomas R. Cole PhD, Cheryl Erwin JD PhD, Sam Karff DHL, Rebecca Lunstroth JD MA, Jeffrey Spike PhD

Absent:

Patrick M. Jones MD

The minutes to the October 6, 2010 faculty meeting were read and approved.

Brief updates were given in the following areas:

- CWEP: Dr. Spike reported that the 4 modules were completed in content months ago. They are designed as interactive media modules with a storyline threaded throughout.
- SVP: Rabbi Karff reported that the program is in its second month with Sylvia Villarreal serving as sole facilitator. He said that two absences are the maximum to continue in the month long program. He stated that those in attendance are enjoying the sessions. Rabbi Karff said the United Way continues to express interest in offering SVP to its first responders. He reported that the Alexander Foundation is still interested in funding the program at Seven Acres.
- QEP: Dr. Carlin talked about the spring conference “Justice in the Health Profession.” The faculty selected June 2 as the date for this conference to be held.
- MHCEP: Dr. Erwin reported that there are 24 applicants in the 1st year class. The faculty has been conducting interviews with these students. Saturday, March 12 is the date for the student symposium. Funding has been obtained for the symposium and books for the students. All 4th year students will present papers and showcase their work. Drs. Erwin and Boutwell are meeting often to make the transition of Dr. Boutwell serving as interim director of the Certificate Program while Dr. Erwin is away teaching at Texas Tech in the spring semester.
- Meditation Group: Dr. Chaoul reported that the class is going well and more students are attending. Dr. Chaoul is still talking with medical student Ben Strnad about students visiting with patients in palliative care and end of life.
- Community Service Learning: Rebecca Lunstroth said there is nothing new to report. She said that Community Service Learning is a program to get students involved in some kind of community service.
- Master’s Degree in Humanities and Bioethics: Dr. Cole said he met with Dr. George Stancel to get his input on a Master’s Degree Program. Discussions will continue on this topic.
- Endowment Campaign: Dr. Cole reported that finishing touches have been placed on a whole range of materials and on the McGovern Center website. Dr. Cole asked the faculty to send to Rebecca Lunstroth a two paragraph bio to be placed on the website. The bios are subject to being edited. Drs. Cole and Boutwell plan to have lunch with Gene Vaughn to discuss relations with possible donors.

- Upcoming Events: Randy Cohen, NYT columnist, Jan. 26-27.

The remainder of the meeting was devoted to discussing the Fourth-Year Electives/Certificate Program Elective. Several options were presented such as teaching together as a team or teaching during a specific timeframe. The next faculty meeting will be devoted to continuing this discussion.

Dr. Cole adjourned the meeting at 10:05 am.

Minutes taken by Shirley Pavlu

The John P. McGovern, M.D. Center for Humanities and Ethics
Faculty Meeting
November 17, 2010; 8:30 – 10:00 a.m.
JJL 410

Meeting Minutes

Attendees:

Bryant Boutwell DrPH, Nate Carlin PhD, Alejandro Chaoul PhD, Thomas R. Cole PhD, Cheryl Erwin JD PhD, Sam Karff DHL, Rebecca Lunstroth JD MA, Jeffrey Spike PhD

Absent:

Eugene Boisaubin MD, Patrick M. Jones MD

The minutes to the November 10, 2010 faculty meeting were read and approved.

The meeting was devoted to discussing 1) Changes in Fourth Year Elective Offerings and 2) Timekeeping.

Fourth Year Elective Offerings:

Rebecca Lunstroth reported that 4th year electives must have objectives and 10 hours each week of scheduled time documented. She said we need to further look into how we are paid for these electives. It was discussed when these classes could be offered by the McGovern Center. It is understood that the semester starts in July with the academic year being from July-June. March is out and April-May is the Ethics and Professionalism class. August-November is the current scheduled time for the Monday Ethics of Science class. October and February are the capstone course electives. Dr. Spike thinks we need depth in the class offerings. Rebecca Lunstroth said that in the past McGovern Center Faculty submitted separate offerings, but Dr. Orlander, Chair of the Curriculum Committee, said these should be combined and the courses offered must be formative. Some of the class time can be in clinics. Dr. Erwin questioned if we will have enough students or if we could do this as special projects. Dr. Boutwell said teaching the course would require a great deal of time, but he would like to see students get more depth. It was questioned if we could keep the capstone, but each faculty member could offer separate courses. Also, can the course only be taught in the 4th year. It was decided that a subcommittee be formed to look at the 4th year elective. The members of this subcommittee are Drs. Cole, Spike, Erwin and Lunstroth.

Timekeeping:

Dr. Cole said that timesheets are being audited. Faculty must record vacation and sick time taken along with submitting a leave request. Also, Regular Work Away (RWA) must be recorded when faculty work away from the office. A reason for RWA must be recorded in the comments line on the timesheet. Dr. Cole has instructed Rebecca Lunstroth and Shirley Pavlu not to certify timesheets that are questionable.

Dr. Cole adjourned the meeting at 9:30 am.

Minutes taken by Shirley Pavlu

The John P. McGovern, M.D. Center for Humanities and Ethics
Faculty Meeting
December 1, 2010; 8:30 – 10:00 a.m.
JJL 410

Meeting Minutes

Attendees:

Bryant Boutwell DrPH, Nate Carlin PhD, , Thomas R. Cole PhD, Cheryl Erwin JD PhD, Patrick M. Jones MD, Sam Karff DHL, Rebecca Lunstroth JD MA, Jeffrey Spike PhD

Absent:

Eugene Boisaubin MD, Alejandro Chaoul PhD

The minutes to the November 17, 2010 faculty meeting were read and approved.

Master's Degree in Humanities and Bioethics:

Dr. Cole plans to talk with Dr. Kaiser about the McGovern Center offering a Master's Degree in Humanities and Bioethics. Dr. Cole asked Dr. Spike to discuss with Colleen Gallagher at MD Anderson about a collaboration with a clinical ethics Master's Degree Program. Dr. Boutwell said he could approach the McGovern Foundation about funding a fellowship. Drs. Cole and Boutwell are scheduled to meet with the McGovern Foundation on January 12.

Center Endowment Campaign:

Rebecca Lunstroth and Nancy Ehrenkranz have been working on the Center's Endowment Campaign. Key issues that have been discussed are 1) a standard powerpoint presentation that is to be used by faculty when delivering a talk; 2) a case statement; 3) an Advisory Board; and 4) meetings with potential donors. Rebecca Lunstroth said the new McGovern Center website will be online in a few weeks. Angela Polczynski is reprogramming the site so faculty should look at it for edits.

4th Year Elective:

Dr. Cole is chair of a subcommittee to review and make recommendations regarding this course.

Micah Knobles:

Dr. Cole is helping Micah Knobles, a medical student, edit an essay he wrote on medical humanities. It is anticipated that parts of the essay will be posted on the website.

Richard Buday – Archimage:

Dr. Spike said the contract with Archimage is 99% complete. He expects that building the modules will be an exciting and creative project.

Transition from Dr. Erwin to Dr. Boutwell:

Drs. Erwin and Boutwell have met frequently to transition Dr. Boutwell into Interim Director of the Certificate Program while Dr. Erwin is teaching at Texas Tech in the spring. Dr. Erwin's last day in the office is December 14. She said she can be reached on her cell phone. She plans to return to Houston for the March 19 symposium.

Randy Cohen, January 26-27:

Randy Cohen, New York Times Ethicist, will be here to give a lecture and panel discussion on January 26 and 27.

Susan Benedict:

The School of Nursing wants to recruit Susan Benedict. Dean Starck has asked Dr. Cole to consider the possibility of her appointment to be in the McGovern Center. He will interview Susan Benedict in January.

Dr. Cole adjourned the meeting at 9:45 am.

Minutes taken by Shirley Pavlu